

SWBS REGISTRATION POLICY

1. Attendees are to pay the full registration fee for multi-day events 60 days in advance (unless otherwise specified by the hosts) by a personal check made payable to the hosts and mailed to the address shown on the registration form.
 - A. For single day events where fees are required the fees are similarly paid 45 days in advance.
 - B. For free single day events paid for by SWBS the SWBS may require the hosts to charge a \$10.00 "good faith" registration fee per attendee to be paid by personal check payable to SWBS and mailed to the hosts 30 days in advance of the event. This fee will be refunded in full if the registrants attend the event. If the registrants do not attend the event, or fail to cancel in accordance to the SWBS cancellation policy the fee will be retained by the SWBS.
 - C. Registration periods may be extended at the discretion of the hosts.
 - D. Attendance at some events may be limited to a maximum number of attendees because of facility, transportation, and/or other limitations. The order in which the registrations are received will determine who is able to attend.

SWBS CANCELLATION POLICY

1. Full refund is authorized to any attendee unable to attend if notice is provided to hosts 30 days prior to the event.
2. Partial or full refund, as determined by the hosts, is authorized if attendee cancels 15 days prior to the event.
3. No refund is normally authorized if cancellation is made less than 15 days prior to the event. An exception to this may be made at the sole discretion of the hosts in the event of death, injury, illness, or other catastrophe.
4. If an entire event is cancelled because of severe weather or catastrophe the SWBS Board of Directors will work with the event hosts in an effort to refund as much of the registration fee as possible.